# **SUNSHINE PRIMARY CLUB**

### **Classroom Teacher Subscription**

## Quick Start Guide 4 Managing Your Renewal

Delete existing students and add new students to manage your subscription from year to year.

### **Delete Students**

1. Log in and select the Edit/Delete Student button.

	Assign/Remove Work Edit/Delete Student 🗏 Student Logins Export Results Edit Teacher
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2. Choose **Delete Student**. This will permanently delete the student and all their data. Repeat for all the students you want to delete.

		CHER	Astrid Adams	Sign Out
			Mor	n 01/04/2019
Class1				
	L Edit Stud	ent		
	Student Name:			
	Abe Adams	*		
	1			
	Username:	Are you sure you want to delete the student(s)?		
	adamssch1	This will permanently delete the students and their data.		
	Password:			
	school	Yes No		
	Current Reading			
	Reading Group:			
	Remove From G	Group		
		Del	lete Student )	>
Print Stu				
Print Stu	adamssch1 Password: school Current Reading Reading Group: Remove From G	This will permanently delete the students and their data.	lete Student	

#### Add New Students

Add new students in the usual way by clicking on the Add Student button. Repeat for all the students you want to add.

See Guide 1 – Overview and Setup.